

Date: 21 May 2025

Reference: IQ10-RFP-PR150233

### **RFP Notice**

Mercy Corps is a non-religious, non-profit, and non-governmental international humanitarian organization.

Mercy Corps is seeking a national individual consultant for climate advising services **[Baghdad Governorate], Iraq**. (The proposals of firms are not accepted)

If you are interested in submitting a proposal, you will need to complete a Supplier Information Form and other requested documents according to the guidelines below.

1. The suppliers can download the Documents on this link  
(<https://ngosjobs-bids.com/jobs>)

Completed request for Proposal and Required documents must be submitted to Mercy Corps by **[26 May. 2025 @4:30 PM (Iraq Time)]** in one of the following methods.

1. Email completed Request for Proposal to [akhorsheed@mercy Corps.org](mailto:akhorsheed@mercy Corps.org) with the Reference number in the email subject line.

#### **Required Experience & Skills:**

- Bachelor's degree in a relevant field (environment, climate studies, community engagement etc.)
- 8 years' experience in working in the NGO sector in climate, at least 5 years in Iraq
- Previous experience designing and implementing capacity building initiatives for government
- Demonstrable engagement in critical climate issues in Iraq
- Proficiency in Arabic and English (written and spoken).

#### **Documents submission:**

- One CV (In English and not more than 3 pages) and a cover letter (in English and not more than 2 pages).
- Budget (including service contractor cost, travel cost, accommodation, press conference related cost, and any other relevant justifiable expenses).
- Two References or recommendation letters for similar work,
- Note: Mercy Corps will cover the cost of participants' transportation and venue bookings for meetings.
- Signed supplier information, Form (Mandatory)

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**Evaluation criteria**

- Technical Experience & Qualifications - 40%
- Detailed budget - 40%
- Methodology & Implementation Plan- 20%

**Please send your questions, if any, to [akhorsheed@mercy Corps.org](mailto:akhorsheed@mercy Corps.org)**(please mention the reference of the Request for Proposal in the Subject line)