

04 April 2025

Subject: Updates to the e-tendering module in WAVE

Further to the launch of the Supplier Portal (supplier-portal.iom.int) in January 2025, we are excited to announce that the **registration interface has been updated and enhanced**. This update will make registration process to the Supplier Portal much more **intuitive and user-friendly**. This is part of our commitment to improving our processes and strengthening partnerships with valued suppliers like you.

Key Benefits of the Supplier Portal:

- **Enhanced Visibility:** Easily access purchase orders, track invoices, and view payment statuses in one place.
- **Improved Efficiency:** Streamlined processes to reduce processing times and improve accuracy.
- **Real-Time Updates:** Stay up-to-date with real-time notifications and updates on your transactions.

Important information:

- **Portal Access** has been available from 26 August 2024 and will be available for new and existing vendors without the need to re-register. If you have not already registered – please register via the [vendor registration portal](#).
- **Supplier Training Materials:** there are training materials available in EN, ES and FR in our [Supplier portal guides](#) – that cover portal navigation, order management, and invoicing.
- **Support Available:** We strongly recommend that you contact your local procurement focal point to help guide you through the registration process. If you experience technical issues that they cannot resolve, then please contact support-ict@iom.int.

We value your partnership and are confident that this new system will enhance our collaboration and help us achieve even greater success together. Thank you for your attention and support during this transition.

Best regards,

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